

**ROTHMOOR ESTATES
SECOND NOTICE OF ANNUAL MEETING
AND ELECTION OF DIRECTORS AND
NOTICE OF BOARD BUDGET MEETING**

To All Rothmoor Estates Members,

The **ANNUAL MEETING** of Rothmoor Estates will be held at the following **DATE, TIME, and LOCATION**:

- **DATE / TIME:** Monday, November 16, 2020 at 6:00 PM
- **LOCATION:** Rothmoor Estates Clubhouse
405 Cara Court
Largo, FL 33771

The **Organizational Meeting** for the new Board to elect officers will be held immediately following the **Annual Meeting**. The **Board Budget Meeting** to adopt the 2021 Budget will be held immediately following the **Organizational Meeting**.

The Annual Meeting will be held for the purpose of voting on two proposals to waive the financial reporting requirements and to waive fully funding and conducting such other business as may lawfully be conducted. Also enclosed with this Notice is a Limited Proxy for members to vote on the two proposals, which will help establish a quorum (see enclosed Voting by Proxy instructions).

This year **(9) Homeowners** have submitted their intents to be considered as members of the Board of Directors. There are currently **Seven (7) open positions** on the 2020/2021 Board of Directors. Enclosed are the directions for casting your "Ballot" for **seven (7)** of the candidates which you feel will best serve the Association. Nominations cannot be taken from the floor. Immediately following the Annual Meeting, the Board will meet briefly to elect Officers.

Budget Meeting Agenda

1. Certify Quorum of the Board
2. Board Approval of January – December 2021 Annual Budget
3. Vote to Waive the Financial Reporting Requirements
4. Vote to Waive Fully Funding the Roof Reserves
5. **Adjournment**

Annual Meeting Agenda

1. Call to Order
2. Proof of Notice of the Meeting
3. Certifying of Proxies and Establish Quorum
4. Read or Waive Minutes of Last Members' Meeting
5. Candidates Have Read and Agree to Abide by Association Documents
6. Reports of Officers and Committees
7. Motion to Close Ballot Box
8. Election of New Directors (7)
Selection of 2 or 3 Non-Candidate Members to Count Ballots
9. Unfinished Business
10. New Business
 - a. Election Results
 - b. Seating of new Board
11. **Adjournment**

By Order of the Board of Directors,

Corey Palmer

Corey Palmer LCAM, Community Manager

Mailed: October 16, 2020

ROTHMOOR ESTATES
BOARD OF DIRECTORS
ORGANIZATIONAL MEETING

NOTICE is hereby given that the Board of Directors is holding an Organizational Meeting at the following DATE, TIME and LOCATION:

- **DATE / TIME:** **Monday, November 16, 2020**
 Immediately following the 6:00 PM Annual Membership Meeting

- **LOCATION:** **Rothmoor Estates Clubhouse**
 405 Cara Court
 Largo, FL 33771

Agenda

1. Call to Order
2. Appoint Chairperson of the Meeting
3. Appoint Officer Positions

 (1) President; (2) Vice President; (3) Treasurer; (4) Secretary
4. **Adjournment**

ALL OWNERS ARE WELCOME TO ATTEND

BY ORDER OF THE BOARD OF DIRECTORS

By Order of the Board of Directors,

Corey Palmer

Corey Palmer, LCAM
Community Manager