

**ROTHMOOR ESTATES CONDOMINIUMS
BOARD MEETING
MINUTES
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DATE: April 25, 2017
TIME: 2:00 P.M.
PLACE: CLUBHOUSE, 405 CARA COURT, LARGO, FL 33771

Directors present: Pam Anderson, Nancy Camerano, Fred Singleton, Laura Gunn, Bobby Coogler
By Phone: Marlene Dye

Also attending: Natalie Poland, CMCA, AMS Community Association Manager,
Resource Property Management

The order of business for the meeting was conducted as follows:

Call to Order: The April meeting of the Board of Directors of Rothmoor Estates Condominium Association was called to order by Pam Anderson at 2:00 P.M.

Certifying Quorum/Roll Call: Pam Anderson, Nancy Camerano, Fred Singleton, Laura Gunn, Bobby Coogler were present, plus Marlene Dye by Phone to form a quorum.

Proof of Notice of Meeting: This notice was posted on the condominium clubhouse 72 hours in advance of the meeting by the order of the Board of Directors and in compliance with the Florida Statutes.

Reading and Disposal of any Unapproved Minutes: There was a motion by Pam Anderson to waive the reading of the minutes of February 22, 2017 and April 17, 2017 and to approve them. Laura Gunn seconded this motion and all voted to accept these minutes.

REPORTS:

No reports were given at this meeting.

NEW BUSINESS:

- Bobby Coogler made a motion to nominate Chris Robshaw to the BOD which was seconded by Fred Singleton. All voted yes, except Nancy Camerano who voted no.

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NEW BUSINESS:

- Contract for cleaning company to clean clubhouse was discussed. Marlene Dye had researched several companies, and recommended Molly Maids. They will do a first time cleaning at a higher amount, and then do a monthly cleaning at \$145.00. There is no contract, so we can discontinue if not happy. Pam Anderson made a motion to accept this contract that was seconded by Nancy Camerano. All voted yes.
- Nancy Camerano delivered the petty cash, keys, and financial journal from Wayne Biggart, and read a letter from Wayne explaining the cash to date. There was also the Rothmoor Estates seal which Pam Anderson was going to put into the office. The copy machine that had been moved to Wayne's home has been returned and is in the clubhouse.
- Goals for the Board were discussed. Everyone on BOD agrees that we need to move forward with this new BOD and make Rothmoor Estates a better, more attractive and happier place to live. The main goal at this moment is to reconcile the roofing project to establish the financials, and verify which units have been done, and still need to be done. The next goal will be to get with Alexander's Lawn Service and see what needs to be done about the lawns. The community has asked that the Newsletter be brought back, and at a future meeting this will go on the agenda to form a Newsletter committee. The community has asked that a notice go out to all residents to remind them of the rule regarding the dumpster and proper attire while going to and from the pool. It was discussed that residents be given a chance to speak for three minutes each about agenda items starting with the next BOD meeting, and this will begin with May meeting. Parking issues were also discussed. Laura and Pam are going to check with City of Largo Fire Department to get exact rules on parking, and the former Parking Committee may be reinstated to look at this. Parking will go on next Agenda.

ADJOURNMENT: Pam Anderson made a motion to adjourn the meeting. Laura Gunn Seconded the motion.

Respectfully Submitted,
Laura Gunn